

Middletown Technology Advisory Committee
July 13, 2004 Minutes

Present: Steve Arendt, Dennis Turano, Bill Fink, Jairo Rugel, Robert Balliot (librarian), Eileen Spillane, Morris Hirsch (public), 2 School Committee reps (absent), Matt Wainwright (Director – absent).

Meeting called to order by Chair (Steve) at 6:05 p.m. in the Upstairs Meeting Room.

Minutes : *Motion: Approve minutes 6/8/04.* Duly made & seconded, Unanimously approved.

Correspondence: None.

Director's Report: None.

Committee Reports: Mission Statement. Eileen presented. Changes made. Statement will be reviewed next meeting.

Old Business: 1. Election: Steve was nominated as Chair, seconded, and unanimously elected.

Eileen is nominated for Vice Chair, seconded, and unanimously elected.

Motion: Combine offices of Vice chair & Secretary. Duly made & seconded. Unanimously approved.

2. Robert gave progress report on Web Design Software for town & town depts. Town site is progressing quickly. Next meeting he will prepare a list of tasks needed to accomplish web site construction.

New Business:

1. Discussion of "Town Crier". Dennis is on a new committee to explore new state laws regarding this statewide mandated site. He will speak with Mrs. Nash, Town Clerk & Crier.
2. Question on availability of town-wide e-mail list.
3. Chair will again invite Linda Savastano (schools), & Matt Wainwright (town) to next meeting to give us updates on hardware & software.
4. Will discuss making "Robert's Rules of Order" our accepted procedure on next agenda.

Meeting adjourned at 6:05 p.m.

Next meeting is Wed., July 22 at 4:30 in Town Hall.