

Fiscal Year 2021 Operating Budget Ordinance

1 Be it ordained by the Town Council of the Town of Middletown, Rhode Island, that the following
 2 anticipated revenues and expenses by fund and function, are hereby appropriated and approved for
 3 the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2021, and
 4 ending June 30, 2022 .

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6 Section 1. General Fund

- 7 A. Capital Improvement Program
- 8 B. Appropriation to School Department
- 9 C. General Fund Civic Appropriation
- 10 D. Police Department organization
- 11 E. Fire Department organization
- 12 F. Full funding of Pension and OPEB

13 Section 2. Parks and Recreation Fund

- 14 A. Parks & Recreation Fund Civic Appropriations

15 Section 3. Sewer Fund

- 16 A. Sewer Maintenance/Newport Customer Service charges

17 Section 4. Refuse and Recycling Fund

- 18 A. Pay As You Throw (PAYT) Bag fees/Annual Permit fee

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20 Section 1. General Fund: Approve Fiscal Year 2022 General Fund Budget as follows:

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22 AUTHORIZED EXPENDITURES

23 Town Administrator	\$	419,185	
24 Finance/ HR		573,068	
25 Tax Assessment / Collections		328,473	
26 Town Clerk		534,606	
27 Information Technology		753,202	
28 Support Services		284,564 *	<u>255,964</u>
29 Town Council		72,916	
30 Town Solicitor		188,665	
31 Boards & Committees		26,928	
32 Building		476,870 *	<u>471,870</u>
33 Planning		427,184	
34 Police		6,523,223 *	<u>6,492,223</u>
35 Fire		4,593,351 *	<u>4,572,951</u>
36 Public Works		2,917,287 *	<u>2,851,312</u>
37 Library		855,044	
38 Senior Center		281,140	
39 Middletown Prevention Coalition		163,259 *	<u>157,359</u>
40 Children, Youth & Learning		 *	<u>10,000</u>
41 Grants Total		713,416	
42 <i>Public Safety Grants</i>	643,407		
43 <i>Community Services Grants</i>	70,009		
44 Civic Support		143,456	
45 Debt Service		3,837,821 *	<u>3,822,821</u>

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Fiscal Year 2021 Operating Budget Ordinance

1	AUTHORIZED EXPENDITURES (cont'd)		
2	Non-Department Specific	6,864,896 *	<u>6,849,896</u>
3	Capital Improvements		
4	Information Technologies	101,000	
5	Police	299,881 *	<u>166,861</u>
6	Fire	1,324,559	
7	Public Works	195,000	
8	Library	70,000	
9	School Department	1,429,322 *	<u>2,779,322</u>
10			
11	Education	41,494,955 *	<u>40,956,375</u>
12			
13	Total General Fund Expenditures	\$75,893,271 *	<u>\$76,394,796</u>
14			
15	ANTICIPATED REVENUES		
16	Taxes Levied by Municipality	\$ 48,967,803 *	<u>\$ 48,252,348</u>
17	Penalties	125,000	
18	Investment Income	19,000	
19	Other Revenue from Local Sources	130,003 *	<u>125,003</u>
20	Restricted Grants-in-Aid State Sources	737,186	
21	Restricted Grants-in-Aid Federal Govt.	700,916	
22	Funds Transfer In	4,036,008 *	<u>3,907,988</u>
23	Proceeds from Disposal of Real/Personal Property	1,000	
24	Proceeds from Capital Leases	1,256,000	
25	Revenue from Claims & Settlements	24,000	
26	Licenses	135,200	
27	Permits	691,010	
28	Fines & Other Fees	652,000	
29	User & Program Fees	571,150	
30	Intra Governmental Support	2,591,248	
31	Revenues – Other	30,300	
32	Town Use of Fund Balance	307,337	
33	School Department Revenue	12,898,705	
34	School Department CIP Appropriation/JFK	330,000	
35	School Department Use of Fund Balance	1,689,405 *	<u>3,039,405</u>
36			
37	Total General Fund Revenues	\$75,893,271 *	<u>\$76,394,796</u>
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Fiscal Year 2021 Operating Budget Ordinance

1 Section 1A. Capital Improvement Program

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3 To approve the FY2022 through 2026 Capital Improvement Plan, in accordance with Town Ordinance
4 Chapter 35 Capital Improvements.

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6 To appropriate revenues from the General Fund to the Capital Improvement Program Special Revenue
7 Fund in the amount of \$2,053,439; and

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9 That the following restricted appropriations shall be made from the Capital Improvement Special
10 Revenue Fund for the projects specified in the approved Capital Improvement Plan:

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12	1. General Fund	\$ 2,116,794
13	<i>a. Information Services</i>	<i>101,000</i>
14	<i>b. Public Works</i>	<i>935,000</i>
15	<i>c. Library</i>	<i>70,000</i>
16	<i>d. Atlantic Beach Street Improvements</i>	<i>100,000</i>
17	<i>e. Lease Payments - School Computers</i>	<i>128,548</i>
18	<i>f. Debt Service Payments</i>	<i>782,246</i>

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20 **2. School Department** **\$ —**

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23 Section 1B. Appropriation to School Department: Appropriate to the School Department tax
24 revenues in the amount of ~~\$28,006,167~~ * 27,467,587 for education.

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26 Section 1C. General Fund Civic Appropriations: Approve Civic Appropriations from the General Fund
27 in the amount of \$143,456 for Fiscal Year 2022 as follows:

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29 The individual agency appropriation for civic support will be determined by the Town Council based on
30 completed applications received during the application period ending on April 1, 2021.

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32 Section 1D. COVID relief funds for the Town and School Department: The Town expects to receive
33 approximately \$4.7 million of funding under the American Rescue Plan. This funding shall be placed in a
34 separate special revenue fund until such time as the Town Council determines its use under federal and
35 state guidelines. The School Department expects to receive approximately \$957,000 of ESSER funding
36 which must be obligated by September 2023. The ESSER funds shall be place in a grant fund until such
37 time as the School Department determines its use under federal and state guidelines.

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Fiscal Year 2021 Operating Budget Ordinance

1 Section 1D. Police Department organization: In accordance with the Town Council’s authority
 2 under Town Charter §701, and to remain within the parameters of the approved FY2022 budget
 3 appropriation, the Police Department shall be comprised of up to and not more than, 45 full-time
 4 employees and 3 part-time employees, to include: 1 Police Chief; up to, but not more than, 2 Captains; up
 5 to, but not more than , 5 Lieutenants; up to, but not more than, 4 Sergeants; up to, but not more than,
 6 5 Detectives; up to, but not more than, 24 Patrol Officers; up to, but not more than, 1 civilian Animal
 7 Control Officer; up to, but not more than, 1 civilian Records Clerk; up to, but not more than, 1 civilian
 8 Mechanic; up to, but not more than, 1 civilian Administrative Assistant; up to, but not more than, 1
 9 part-time civilian VIN Inspection Clerk; up to, but not more than, 1 part-time civilian Harbormaster; up to,
 10 but not more than, 1 part-time civilian Assistant Harbormaster.

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12 Offices, Grades/ 13 Divisions	Administration	Animal Control	Detective	Patrol	Harbormaster
14 Chief	1				
15 Captain	0.5		0.5	1	
16 Lieutenant			1	4	
17 Sergeant			Up to 1	Up to 4	
18 Detective			Up to 5		
19 Patrol	3.5			20.5	
20 Civilian	4 (3 FT, 1 PT)	1			2 (PT)

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22 Section 1E. Fire Department organization: In accordance with the Town Council’s authority under Town
 23 Charter §702, and to remain within the parameters of the approved FY2022 budget appropriation,
 24 the Fire Department shall be comprised of up to, but no more than, 42 employees, to include:
 25 1 Fire Chief; up to, but no more than, 4 Battalion Chiefs; up to, but no more than, 2 Captains; up to
 26 but no more than, 6 Lieutenants; up to, but no more than, 24 line firefighting/rescue employees; up to,
 27 but no more than, 4 civilian dispatchers; and up to, but no more than, 1 civilian administrative assistant.

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30 Offices, Grades/Divisions	Administration	Dispatch	Fire & Rescue	Fire Prevention
31 Chief	1			
32 Battalion Chief			4	
33 Captain			2	
34 Lieutenant			6	
35 Firefighter			24	
36 Civilian	1	4		

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38 Section 1F. Full funding of pension and other post-retirement systems: In accordance with
 39 Town Charter §33.19(B)(2), the annual budget will provide for the full funding of the employee
 40 retirement systems as recommended by the town’s actuary.

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Fiscal Year 2021 Operating Budget Ordinance

1 Section 2. Parks and Recreation Fund: Approve the Fiscal Year 2022 Parks and Recreation Fund
2 as follows:

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4 AUTHORIZED EXPENSES

5	Beach Operations	\$ 1,043,719
6	Lifeguards	374,042
7	Harbor Master	38,749
8	Security	112,051
9	Parks & Grounds	194,642
10	Campground	58,255
11	Civic Support	94,250
12	Non-Department Specific	403,992
13	Grants	3,600,000
14	Capital Improvement Program	25,000
15	Total Parks and Recreation Fund Expenses	\$ 5,944,700

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17 ANTICIPATED REVENUES

18	Investment Income	\$ 5,000
19	Other Revenue from Local Sources	2,000
20	Funds Transfer In	—
21	User & Program Fees - Beach	1,330,550
22	User & Program Fees - Campground	222,150
23	Use of Fund Balance-Capital Replenishment	485,000
24	Total Parks and Recreation Fund Revenues	\$ 5,944,700

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26 Section 2A. Parks and Recreation Fund Civic Appropriations: Approve civic appropriations from the
27 Parks and Recreation Fund in the amount of \$94,250 for Fiscal Year 2022 as follows:

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Fiscal Year 2021 Operating Budget Ordinance

1 Section 3. Sewer fund: Approve the Fiscal Year 2022 Sewer Fund budget as follows:

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4 AUTHORIZED EXPENSES

5	Sewer Maintenance Operations	\$	5,019,295
6	Debt Service		1,308,799
7	Debt Service-Grants		44,500
8	Capital Improvement Program		2,017,000
9			
10	Total Sewer Fund Expenses	\$	8,389,594

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12 ANTICIPATED REVENUES

13	Sewer Maintenance/Construction		6,120,122
14	Penalties		15,250
15	Investment Income		10,000
16	Other Revenue from Local Sources		3,120
17	Funds Transfer In-Impact Fees		14,602
18	Loan Proceeds		1,759,000
18	Use of Fund Balance		423,000
19	Restricted Income-Grants		44,500
20			
21	Total Sewer Fund Revenues	\$	8,389,594

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23 Section 3A. Sewer Maintenance/Newport Customer Service charges:

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- 25 1. Collect a Sewer Rate of \$16.89 per 1,000 gallons for all connected sewer users.
- 26 2. Collect an Inflow and Infiltration Charge of \$13.71 from all connected sewer users.
- 27 3. Collect a Newport Customer Service Charge of \$38.57 per meter from all connected
- 28 sewer users.

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30 Section 4. Refuse and Recycling Fund: Approve the Fiscal Year 2022 Refuse and Recycling Fund

31 Budget as follows:

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33 AUTHORIZED EXPENSES

34	Refuse & Recycling Operations	\$	279,499
35	Pay-As-You-Throw (PAYT)		801,802
36	Non-Department Specific		3,749
37			
38	Total Refuse & Recycling Fund Expenses	\$	1,085,050

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40 ANTICIPATED REVENUES

41	Investment Income	\$	1,800
42	Other Revenue from Local Sources		8,450
43	Permits		628,400
44	User & Program Fees		446,400
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46	Total Refuse & Recycling Fund Revenues	\$	1,085,050

Fiscal Year 2021 Operating Budget Ordinance

1 Section 4A. Pay As You Throw (PAYT) Annual Permit Fee/Bag fees:

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3 1. Maintain the PAYT bag rate of \$1.00 for the 8-gallon trash bag, \$1.75 for the 15-gallon trash bag
4 and \$2.00 for the 33-gallon trash bag.

5 2. Maintain the Annual Permit Fee of \$141.00 for all PAYT program participants.

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7 *As amended by the Town Council on June 7, 2021.

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June 7, 2021
Read and Adopted In Council
As Amended

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Wendy J. W. Marshall, CMC
Town Clerk

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