



# Town of Middletown

350 EAST MAIN ROAD • MIDDLETOWN, RHODE ISLAND 02842

## **BUILDING INSPECTIONS AND ZONING**

OFFICE: (401) 847-5769 • FAX: (401) 845-0414

### Zoning Board of Review Additional Application Information

The regular monthly meeting of the Zoning Board is held on the fourth (4<sup>th</sup>) Tuesday of each month.

Completed applications must be received by the fourth Monday of the month to be placed on the following months agenda.

Applications which require Planning board, Conservation Commission or Developmental Plan Review will not be heard until all Committee reports have been received by the Zoning Board.

The petitioner or his authorized agent must appear at the meeting to present the petition. If the petitioner is not present, the authorized agent must be an attorney or have written permission from the owner to “act in his or her behalf” in the testimony given.

Granted Variances/Special Use Permits expire one year from the date of the recording of the written, signed decision of the Board. Any extensions beyond the expiration date require a new application to the board in accordance with Section 906.

All decisions of the Zoning Board of Review are recorded in the Land Evidence records. An Appeal of the Decision of the Zoning Board to the Superior Court must be filed twenty (20) calendar days after the Decision is recorded in the Land Evidence records.