

TRADE NAME  
CERTIFICATE

Filed under the provisions of Title 6, Chapter 1, Section 1 of the General Laws of Rhode Island of 1956, as amended.

THIS IS TO CERTIFY, That I/We am/are the owner(s) of the Business conducted under the name of:

\_\_\_\_\_  
\_\_\_\_\_

Located at:

\_\_\_\_\_  
\_\_\_\_\_

Name of Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Owner: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print

STATE OF RHODE ISLAND  
COUNTY OF NEWPORT

In Middletown in said County, this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_ personally appeared before me the subscribed \_\_\_\_\_  
and made oath that the above statement signed by him/her is true.

\_\_\_\_\_  
Notary Public

Commission Expires: \_\_\_\_\_  
ID # \_\_\_\_\_

**TITLE 6  
Commercial Law – General Regulatory Provisions**

**CHAPTER 6-1  
Filing of Assumed Name**

**SECTION 6-1-1**

**§ 6-1-1. Filing of business name required.**

No person or persons shall carry on or conduct or transact business in this state under any assumed name, or under any designation, name, or style, corporate or otherwise, other than the real name or names of the individual or individuals conducting or transacting business, unless the person or persons shall file, in the office of the town or city clerk in the town or city in which the person or persons conduct or transact, or intend to conduct or transact, business, a certificate stating the name under which the business is, or is to be, conducted or transacted, and the true or real full name or names, both the first name and surname, of the person or persons conducting or transacting the business, with the post office address or addresses of the person or persons. The certificate shall be executed and sworn to by the person or persons so conducting or intending to conduct the business, before some person authorized to administer oaths.

History of Section.

(P.L. 1910, ch. 538, § 1; P.L. 1911, ch. 665, § 1; G.L. 1923, ch. 214, § 1; G.L. 1938, ch. 386, § 1; G.L. 1956, § 6-1-1.)

**INSTRUCTIONS FOR COMPLETING THE  
TRADE NAME CERTIFICATE**

All written information must be legible.

Fill in the name of the business and the address where the business is going to be physically located. A post office box is not acceptable.

Fill in the name(s) and address(es) of the owner(s). Include a separate sheet if necessary.

Do not sign the certificate until you are in front of a notary. The Office of the Town Clerk will assist you should you require a notary service. A current driver's license or state id card is required for identification.

The Building Inspector's approval is required prior to recording. This office is on the second floor directly above the Clerk's. The Building Inspector's number is 847-5769.

Once signed and approved, the certificate needs to be recorded at the Clerk's office. The recording fee is \$10.00 (see RIGL 6-1-2) payable by cash or check. Recording hours are 8:30 AM to 3:30 PM Monday through Friday except for holidays.

The recorded certificate must be brought to the Tax Assessor's office. The Tax Assessor's number is 847-7300.

Should you have any questions, please contact the Town Clerk at 847-0009.

February 5, 2020